



York College Drinking Water Maintenance Procedure

- 1. The plumber should change filters for two of the main cartridges every 6 months or as needed. The plumber should rotate the cartridges and run the water to check that each fountain is working every month, and continue a monthly record.**
- 2. The custodial worker in every station should sanitize their assigned water fountain area and run the water for 5 minutes in order to clear the un-circulated water from branch lines at the beginning of each day.**
- 3. Copies of all the records should be sent to the EHS office at the end of each month**