

Mona Brown

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EDUCATION

City University of New York, CUNY, York College
Bachelor of Arts in Anthropology

Jamaica, NY
May 2021

SKILLS

Computer: Proficient in Microsoft Word, Excel, and PowerPoint

Language: Fluent in Italian

RELEVANT EXPERIENCE

ABC Center – Bronx, NY

Student Assistant

Sept. 2019 - Present

- Create a weekly, ongoing program to connect international students
- Assist Program Coordinator with 3 workshops a quarter
- Enhance teamwork ability by co-facilitating International Coffee and Teatime Program
- Develop materials to advertise programs using Photoshop

XYZ Conference - Washington D.C

Volunteer

Oct. 2018 – Feb. 2018

- Participated in a two-day conference addressing a variety of social justice issues
- Volunteered with set up and clean for both days
- Learned new ways to be an effective advocate for human rights

ABC Program - New Orleans, Louisiana

Volunteer

Oct.2017 - Feb. 2017

- Attended 4 meetings to prepare for service trip
- Built a home with team of 10 for a family affected by Hurricane Katrina
- Assisted with travel arrangements for 10 other individuals
- Developed a greater awareness of volunteerism and service to others

OTHER EXPERIENCE

Pizza Hut – Brooklyn, NY

Server

April 2018 – December 2019

- Enhanced communication skills by working in customer service industry
- Improved ability to multitask in a fast-paced environment

EXTRACURRICULAR ACTIVITIES

XYZ Club

Member

September 2019 - Present

- Increase membership in the club through email, posters, and word of mouth
- Assist in events to help promote feminism and women's rights
- Attend weekly meetings
- Volunteered over 100 hours