

Institutional Advancement
Academic Core-2H03
Office: (718) 262-3810
Fax (718) 262-2326

York College Foundation Advancement Committee Meeting Minutes
Wednesday, May 16, 2018
4:30 – 5:30 PM
Provost's Conference Room, Academic Core Building 2H07

In Attendance: Marcia V. Keizs, Shereitte C. Stokes III

On the Conference Phone: Lori Bassin, Michele Chow-Tai, Hope Knight

Guest: George Brakeley III

Excused: Richard Dzwelicz, Thomas Grech and Che-Tsao Huang

- I. Meeting was called to order by Hope Knight, Chair
- II. Discussion of Citi Field event;
Follow-up: A meeting with Dr. Keizs and Fred Wilpon is being scheduled.
- III. Merit Scholarship Reception:
 - a. After interviewing several caterers, Indiana Market & Catering was selected to serve the event. Through the interviews of caterers it was determined that the \$12,000 budgeted for food and beverages is insufficient. An appropriate amount is \$17,000.
 - b. Trustees are asked to make additional contributions to cover the cost.
- IV. A draft of the Advancement Strategic Plan will be presented to the committee prior to the Board's annual meeting.
- V. The meeting was adjourned.


Hope Knight, Chair