

MEMORANDUM

TO: Principal Investigators

FROM: Dawn Hewitt, Director
Office of Research and Sponsored Programs

DATE: August 27, 2015

SUBJECT: Emergency Research Bridge Funds
.....

The Office of Research and Sponsored Programs has established an Emergency Research Bridge Fund (ERBF) for faculty who run externally funded research programs and who run into a funding crisis due to the competitive renewal of their grant not being funded. In appropriate cases this program will provide up to a maximum of \$1,500, when justified. In order to ensure the continuance of this program and provide funding for as many faculty as possible, **it is required that the 100% of the funding provided by this office must be repaid within 6 months of the faculty member receiving any external funding.**

In order to be considered for funding through this program, faculty must meet the following requirements:

- Have a history of **continuous (at least six years), independent external funding** for their research project (institutional grants do not meet this requirement).
- Have submitted a competitive renewal that has not been funded but that can be resubmitted at the next deadline (reviews for this proposal must be submitted with the application for funding).
- Submit a detailed list of any funds currently available to them, including no-cost extensions, as well as a time frame for re-submission of the research proposal.
- Submit a list of other grant proposals submitted with timelines for possible funding.
- Sign a commitment to return any residual funds supplied through this program immediately upon receiving any external funds.

Final decisions for funding will be made by the Director of Research and Sponsored Programs in consultation with the Provost and will depend on availability of funds and respective needs.

Applications to the ERBF can be made after a competing continuation application has been denied and:

- a) Can only be for research supplies. No reassigned time, travel or summer salary support should be requested or will be provided.
- b) A reasonable itemized budget and a budget justification must be submitted.
- c) A brief summary of reasons for denial
- d) Date proposal will be re-submitted
- e) The date and timeline of the preparation of a competitive grant application
- f) The title, proposal name, the agency and the amount of the grant application should also be submitted.

For more information please contact the Office of Research and Sponsored Programs.

Cc: P. Meleties, Provost

Bcc: R. Thomas, Vice President

I. Perez, Assistant Vice President

Office of Research and Sponsored Programs
Emergency Research Bridge Fund
Application

Principal Investigator: _____ **Rank:** _____

Department: _____ **School:** _____

Proposal Title: _____

Funding Agency: _____ **Amount:** _____

Start Date: _____ **End Date:** _____

ERBF Amount Requested: _____ (Please attached itemized budget and budget Justification)

B. Emergency Research Bridge Fund Request \$ _____

The signatures below certify that the Principal Investigator commits to:

a) Repay 100% of the funds provided by the Office of Research and Sponsored Programs within 6 months of the faculty member receiving and external funds.

Faculty Signature:

Sig: _____

Print: Name; Date

Grants Officer Signature

Sig: _____

Print: Name; Date

Provost Signature

Sig: _____

Print: Name; Date

All three signatures are required.