



YORK
College

ANNUAL REPORT
York College Library
2018-2019

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Chief Librarian
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York College Library

Introduction

The York College Library remains committed to supporting the educational mission of the College and providing a supportive environment conducive to learning that meets the research needs of students and faculty. As York is one of the most diverse colleges in the City University of New York, the Library supports patrons from a wide variety of cultural and economic backgrounds across all programs and disciplines, as well members of the college community not directly involved in instruction. The Library is grateful for the continued support from Mr. Peter Tighe (CIO) and his team. Thanks to support from the Provost, Dr. Panayiotis Meleties, and the Vice President of Student Development, Dr. Vincent Banrey, the Library continues to provide extended hours until 12 midnight during final examinations periods in December and May. We are working hard to continue providing this important service and hope that it will become tradition York students can rely on. As you can see in the report below, Library personnel continue to work hard behind the scenes, as in Acquisitions, Cataloging, and Electronic Resources, as well as front and center, at the Library's Reference and Circulation Desks, to provide quality services for students and faculty. We remain dedicated to providing a friendly and supportive learning environment to our valued patrons.

I. Budget: Income and Expenditures

(Statistics Provided by Professor John Drobnicki, Head of Acquisitions & Collection Development)

Please note the budget report was written by the Chief Librarian.

As always, the support from the York College's Administration continues to play an important role in acquiring necessary resources in supporting the curriculum and delivering quality library services to students and faculty. The Library's primary budget source is from OTPS (Other Than Personnel Services) tax-levy funds; however, the Library also receives funds from others sources, such as students' Technology Fee (15%), Auxiliary Enterprises (15 cents of every dollar spent by customers who use cash to print or copy in the Library), and through the Queens High School for the Sciences at York (\$80 per student). According to the 2005 agreement between the New York City Department of Education and the City University of New York [CUNY], all CUNY libraries with an affiliated high school receive an amount per high school student based

on the previous year's School-Based Expenditure Report. Table 1 shows a breakdown of the Library's income receivables and expenditures for 2018-2019.

Table 1: Summary of the Library's Income Receivables from July 2018-June 2019

Funding Source	Income
OTPS 70054	\$92,799
Tech Fee	\$285,866.59
High School Funds	\$38,240.00
Auxiliary Enterprise & Foundation	\$41,643.67
Matching Funds	\$718.00
Total Income for Academic Year 2018-2019	\$459,258.26

The total annual expenditures for academic year 2018-2019 were \$437,266—a minimal increase of \$15,278 when compared to 2017-2018 total expenditures of \$421,988. However, when compared with 2014-2015 expenditures of \$578,300, there is a significant reduction of \$141,034. In addition, during the 2018-2019 academic year, the Library spent \$93,819.59 on print resources, a huge reduction of \$111,847 when compared to 2014-2015 book budget of \$205,666. It is vital to note that of the \$93,819 that was spent on print materials, \$38,197.99 were High School funds, \$717.92 Matching funds, and \$9,999.82 Auxiliary funds. Thus, the Library's OTPS allocation for print materials was only \$45,002.86, a budget allocation that is barely enough to purchase resources for graduate programs. While the enrollment at York continues to be strong (which is good news for the College), the continuous reduction of the Library's OTPS budget has not kept pace with the growth of student enrollment. If this shortage persists, York Library's collection will become outdated and students and faculty will suffer due to lack of a current print collection and reduced services. York College currently offers three masters programs (Physician Assistant, Social Work, Pharmaceutical Sciences), with two more expected to commence in fall 2019 (Aviation Management and Clinical Trials), bringing the total number of masters programs to five. Furthermore, the College is looking forward to creating additional graduate programs—for example, Nursing Education. While these accomplishments are an historic achievement to be applauded, it is crucial that York College administration plan ahead on how to financially support these newly created graduate programs, for example, acquiring needed library resources and additional subject librarians to provide research consultations to graduate students. In order for York College to compete with other colleges and/or universities that offer similar programs, it is critical that the Library receives commitment for additional and continuous financial support from the administration and budget office to purchase necessary resources. In order for the Library to succeed in fulfilling its mission and commitment of fostering a learning environment that meets the research needs of students and faculty—as well as supports the College's curriculum—it is recommended that the budget for Library resources be increased (preferably through a separate budget for library resources/acquisitions). Unless York College addresses the issue of reduced OTPS funding to acquire needed resources, the

delivery of Library services to both undergraduate and graduate students will continue to be negatively impacted, which in turn may affect the retention rates at York College.

Moreover, it is critical that the Library be approved to replace the School Media Specialist position that was vacated in October 2018. It is also worth pointing out that graduate students require advanced research assistance and one-on-one research consultations; thus, additional faculty lines are needed and necessary.

Table 2: Summary of Library's Expenditures July 2018-June 2019

Description of Expenditure	Cost
Electronic Resources	\$285,866.59
Serials	\$42,656.77
Books	\$93,819.59
Cataloging	\$203.50
Interlibrary Loan	\$2,445.68
Consortium Membership	\$2,138.00
DVDs	\$42.00
Office Supplies	\$6,145.94
Book Supplies	\$683.12
Contractual Services (Bibliotheca, LLC)	\$3,264.08
Grand Total of Annual Expenditures	\$ 437,266.00

(Figures are rounded to the nearest whole number)

Table 3: Book Purchasing Summaries by Vendor and Budget Source

Fund Source - Vendor	Amount Spent
Auxiliary funds - COUTTS	\$9,999.82
CUNY matching funds - COUTTS	\$717.92
High School funds - COUTTS	\$38,197.99
OTPS funds - COUTTS	\$44,903.86
Total Amount Spent	\$93,819.59

NOTE: Expenditure figures for the Library's Office and Book Supplies, Contractual Services, & Equipment were provided by Mrs. Vickitoy Meyers (CUNY Office Assistant and the Library's Secretary).

The Library also received \$718 in matching funds from CUNY Central Office for research-level collection development to support existing graduate programs. Although York College has additional masters programs, CUNY Central Office has not increased the Library's allocation of matching funds. Matching funds are used to purchase library resources for graduate programs.

II. Reference Services

(Statistics Compiled by Professor Todd Simpson Head of Reference Services and York College High School of the Sciences)

The goal of the Library's reference service is to connect our patrons to the most relevant information available to meet their research interests. This assistance is provided as a coordinated effort by all Library Department Faculty at the Reference Desk, via email, the phone, and by appointment. While class is in session, the Reference Desk is staffed with a faculty member during all hours that the Library is open, and while class is out of session librarians remain available upon request. Due to the high volume of questions originating from the use of equipment accessible in the library, such as scanners, copiers, and printers, the Library's CLT and Systems Administrator Jahed Sarwar also staffs the Reference Desk alongside a faculty member in the morning and is available on an 'on-call' basis throughout the day. Thanks to support from Student Development, the Library continues to offer full reference services during extended hours of operation for the final examination periods in fall and spring semesters.

During the 2018-2019 academic year, library faculty answered 9,916 reference transactions. This includes 224 email reference questions. Of the total transactions, 19% were in the professional category, 37% in the non-professional category, and 44% were in regard to technology and equipment. The number of research consultations by appointment and the number of virtual (email) reference interactions increased, while the overall number of reference interactions decreased.

Table 4: Reference Questions by Category, July 2017-June 2019

Year	Professional	Non-Professional	Tech. & Equip.	Total
July 2017 - June 2018	1996 (17%)	5015 (39%)	4557 (44%)	11,568
July 2018 - June 2019	1780 (19%)	3627 (37%)	4285 (44%)	9,916

Table 5: Virtual Reference (Email Reference) July 2017-June 2019

Year	Professional	Non-Professional	Tech. & Equip.	Total
July 2017 - June 2018	70 (49%)	66 (46%)	7 (5%)	143
July 2018 - June 2019	87 (39%)	39 (17%)	98 (44%)	224

Table 6: Research Consultations (by appointment), July 2017-June 2019

Year	Consultations	Total
July 2017 - June 2018	24	24
July 2018 - June 2019	28	28

III. Cataloging

(Data Provided by Professor Junli Diao, Head of Cataloging and Serials)

The Cataloging Department had an extremely busy year in 2018-2019. Overall, 1061 new titles and 1096 new items were cataloged and necessary records maintenance was applied to 5822 existing titles and 6141 items. The 1061 new titles include 674 titles from library purchase and 387 titles from donations; 953 titles in Stacks, 43 titles in Reference, 52 titles in CMC, 9 titles in Reserve, 2 titles in Closed Stacks. In terms of records maintenance, circulation-generated records and non-barcoded materials were drastically reduced this year. 41 circulation-generated records have been upgraded and 14 non-barcoded materials have been fixed. 383 out-of-date titles (562 items) have been deleted from the system. To assist OLS cataloging optimization projects, 14 records that mixed print and electronic records were fixed, 3516 titles related to collection codes were synchronized, 902 titles with duplicated holdings were resolved, and 879 suppressed records were removed from the system.

Table 7: Cataloging Statistics, July 1 2018-June 30, 2019

Collection/Location	Purchases		Gifts/Donations	
	Titles	Items	Titles	Items
General Stacks	585	587	368	372
Reference	35	57	8	8
CMC	50	50	2	2
Reserve	2	3	7	11
DVDs	2	2	-	-
Closed Stacks	-	-	2	3
Periodicals	-	-	0	1
Total Cataloged	674	699	387	397

Table 8: Records Maintenance, July 1 2018-June 30, 2019

Project Category		Titles	Items
Local Catalog Projects	Requests from Circulation Desk & Reference	73	94
	Circ-Generated Records Cleaning-up	41	41
	Non-barcoded records	14	16
	Deleted records	383	562
OLS Catalog Projects	Collection Code Synchronization	3516	3633
	Suppressed records	879	879
	De-duplicated holdings	902	902
	Mixed records	14	14
Total Records		5822	6141

IV. Circulation and Reserve Services

(Statistics Provided by Mrs. Grace Avila, Manager of Circulation & Reserve Services)

Table 9: Number of Circulation and Reserve Transactions, July 2014-June 2019

Academic Year	Total Items Borrowed
2018-2019	110,321
2017-2018	110,266
2016-2017	124,812
2015-2016	122,531
2014-2015	121,954

As indicated in Table 9, the Library's Circulation and Reserve Services continued to be heavily used. The total figure for items that were borrowed for use in and outside the Library was 110,321, an increase of 55 from the previous year's total of 110,266. In addition, the total figures for laptop borrowing in 2018-2019 increased by 297 when compared to the 2017-2018 total of 1,833.

V. CLICS (CUNY Libraries Inter-Campus Services)

(Statistics Provided by Mr. Travis Hilton, CUNY Office Assistant, Circulation and Reserve Services)

As revealed in Table 10 below, total CLICS statistics for items sent increased by 291, while the items received decreased by 265 in comparison with 2017-2018 totals. In addition, 16 bags of Interlibrary Loans were processed through the LAND service.

Table 10: Number of CLICS Transactions, July 2014-June 2019

Academic Year	Total Items Sent by York	Total Items Received by York
2018-2019	2,221	1,617
2017-2018	1,930	1,882
2016-2017	3,120	3,497
2015-2016	3,233	3,645
2014-2015	3,134	3,466

VI. Electronic Resources

(Prepared by Professor Meredith Powers, Coordinator of Electronic Resources)

For academic year 2018-2019, the Library spent \$285,866.59 in Technology Fee funds; a 2.6% increase over the previous year's expenditure of \$281,218.64. The overall average publisher

price increases for academic libraries tends to be in the range of five to six percent per year, and York Library's lower-than-average increase from last year can be partially attributed to a careful analysis of usage data for e-journals, databases, and e-book packages. The Library cancelled subscriptions to several underutilized databases this year, and directed the \$18,624 in savings towards other continuing resources and new e-book collections. We activated an evidence-based e-book subscription option through Wiley Online Library as well as purchased new online reference books, which include titles in business, health sciences, history, literature, medicine, and social sciences.

Thanks to the generous allocation of Technology Fee funds, the Library was able to maintain its commitment to STEM resources, which were negotiated by the CUNY Office of Library Services (OLS) to secure access to high-quality resources for science, technology, engineering, and mathematics. York Library's contribution to the STEM initiative totaled \$97,936.48; this collection is one of the Library's most-used resources to date, and we look forward to continuing this CUNY-wide initiative in the future.

VII. Interlibrary Loan

(Data Provided by Professor Stefka Tzanova, Acting Head of Interlibrary Loan)

The number of Interlibrary Loan (ILL) requests were impacted by increasing use of the CLICS service and the meticulous care of the Electronic Resources Librarian in adjusting subscriptions to e-journals. York College Library continues to process the ILL requests with ILLiad 8, which is a client based management system, and will switch to the web cloud-based system Tipasa in fall 2019. The data are summarized in Table 11.

Table 11: York College Library Patron ILL Requests by Type, July 2018-June 2019

ILL Status	Articles	Books	Total
Submitted	124	48	172
Cancelled	43	15	58
Filled	81	33	114

Table 12 includes data for filled books and articles requests over the last five years. Looking ahead, Interlibrary Loan records can be used for collection development—titles which have been requested by patrons from other libraries via interlibrary loan can be considered for purchase for the York Library collection if there are available book buying funds. The total number of ILL requests filled in 2018-2019 is 114, which is more than last year due to the increased number of requested journal articles. These numbers do not reflect all journal articles retrieved by patrons via other sources such as the Library's subscription-based databases or open access venues and repositories. The most requested journal was the *Professional Development in Education*, published by Taylor and Francis, a journal York Library does not currently subscribe to.

The most active ILL users were faculty in the following departments; Behavioral Sciences, Library, Teacher Education, English, Chemistry, and Social Sciences. In 2018-2019 we had 28 new patrons registering and requesting ILL services. Currently there are total of 99 registered ILL users from 22 departments and divisions.

Table 12: Filled ILL Requests by Type, July 2014-June 2019

Academic Year	Articles	Books	Total
2018-2019	81	33	114
2017-2018	56	40	96
2016-2017	164	77	241
2015-2016	185	70	255
2014-2015	350	135	485

VIII. Information Literacy Program

(Statistics Compiled by Professor Junli Diao, Acting Head of Information Literacy Program)

The Library's Information Literacy program offers one-shot workshops upon request throughout the academic year. Classroom faculty members can access an online form on the Library's website to request Information Literacy classes. In the 2018-2019 academic year, the Library received requests from the following 18 departments and disciplines;

Accounting and Finance, Biology, Chemistry, Cultural Diversity, English, History, Movement Science, Music, Occupational Therapy, Physician Assistant, Political Science, Psychology, Social Work, Sociology, Speech, Student Development, Theatre Arts, and the Writing Program.

In addition, 5 sessions (163 students) were requested by teachers at the Queens High School for the Sciences (QHSS) at York College and 3 sessions (97 students) were provided for students enrolled in York Early College Academy (YECA).

Table 13: Information Literacy Classes, July 2014-June 2019

Academic Year	Number of IL Class	Number of IL Students
2018-2019	123	2,800
2017-2018	152	3,782
2016-2017	141	3,284
2015-2016	136	3,214
2014-2015	146	3,330

IX. Computer Technology

(Statistics Provided by Mr. Jahed Sarwar, Library Systems Administrator)

In fall 2018, the Library received a total of 80 new touchscreen All-In-One Computers. Thanks to the generosity of Student Government, 42 of these computers were installed on 2nd floor and 38 more on 3rd floor, bringing the total of available computers in the library to 250. In addition, the Information Technology (IT) Department began an ongoing project to keep computers in the library current and functional and is in the process of updating all computers to Windows 10 and Office Suite 2016.

The department also launched a new electronic version of Library Asset Reservation system, where students can book in advance a Surface Pro tablets or a laptop. IT is actively working with the Center for Students with Disabilities to install four additional CCTVs, advanced technology with all-digital vision assistance for students with low vision conditions.

Table 14: Available Library Computers, July 2015-June 2019

Academic Year	Desktop PCs (Classroom Lab)	Desktop PCs (Public Space)	Laptops	Surface Tablets	Total
2018-2019	31	219	18	20	288
2017-2018	31	139	18	20	208
2016-2017	31	139	18	20	208
2015-2016	31	139	-	-	170
2014-2015	21	139	-	-	160

All 6 Ricoh copy machines are now over nine years old, and at least one or two are in need of service on an almost daily basis. The Library's CLT has repeatedly informed the IT Department that the copy machines will need to be replaced during the 2019-2020 academic year.

Table 15: Public Space Technology July 2014-June 2019

Academic Year	Scanners	Printers	Copiers
2018-2019	5	7	7
2017-2018	5	7	7
2016-2017	2	7	6
2015-2016	2	7	6
2014-2015	2	7	6

X. Periodicals & Microforms

(Data Provided by Professor Junli Diao, Head of Cataloging and Serials)

The majority of periodicals are available online in electronic format, however the Library still subscribes to 38 print periodical titles in support of the research needs of faculty, graduate, and undergraduate students.

Table 16: Periodicals Usage, Last Five Years

Academic Year	Journals	Newspapers	Total Usage
2018-2019	81	5	86
2017-2018	141	7	148
2016-2017	94	26	120
2015-2016	112	24	136
2014-2015	199	37	236

Table 17: Microforms Usage, Last Five Years

Academic Year	Journals	Newspapers	Total Usage
2018-2019	0	1	1
2017-2018	0	0	0
2016-2017	0	0	0
2015-2016	1	0	1
2014-2015	1	0	1

Table 18: Periodicals Received, Academic Year 2018- 2019

Type of Material	Quantity Received
Current Journal	38
Microfilm Reels	0
Serials/Annual	13
Total Periodicals Received	51

Table 18: Serials/Annals Received, Last Five Years

Academic Year	Serials/Annals Received
2018-2019	13
2017-2018	11
2016-2017	13
2015-2016	18
2014-2015	17

XI. Outreach to Queens High School for the Sciences at York College (QHSS) and Early York College Academy (YECA)

(Prepared by Professor Todd Simpson, Head of Reference & Liaison for QHSS & YECA)

During the July 2018-June 2019 school year, Professor Simpson provided five information literacy sessions for 163 QHSS students, and three information literacy sessions for 97 students enrolled in the YECA program, and provided research assistance at the Reference Desk in the library and by email.

The library faculty postulates there are two factors which have contributed to the decrease in information literacy sessions requested by QHSS. First, in 2017-2018 the Principal of QHSS mandated that all classes schedule a session covering academic integrity with the School Media Specialist, Professor Christina Miller.

However, this mandate was no longer in effect during the 2018-2019 school year. Secondly, Professor Miller was the founding High School Librarian for QHSS and continued in this role since the school opened in 2002. During this time Professor Miller built relationships and trust with the faculty of QHSS that is not easily transferred, despite coordinated efforts by Miller and Simpson to introduce Professor Simpson as the new liaison for High School Librarian upon Professor Miller's retirement. This role requires the hiring of a certified School Media Specialist, which we no longer have in the department since the retirement of Professor Miller.

XII. Academic Works

(Prepared by Professor Stefka Tzanova, Science Librarian & Coordinator of Academic Works)

Academic Works is the CUNY-wide institutional repository created and maintained by the Office of Library Services (OLS) in accordance with CUNY's mission as a public university to provide free access to faculty scholarship in various formats including; journal articles, book chapters, conference papers, presentations, and creative works. Academic Works operates on a self-submission model and provides a permanent URL for the submitted work, ensuring stable, long-term access making the work more discoverable by major search engines and contributing to increased citation rates. As Academic Works operates on an open access basis, these works are available to anyone with access to the internet. The York College iteration of Academic Works includes three series; Archives, Publications and Research, and Open Educational Resources (OER). The Archival series is currently comprised of digitized copies of *Pandora's Box*, the award-winning official students' newspaper of York College. The Publications and Research series currently provides access to 245 submitted publications by York faculty. The OER series includes only one entry at this time but we expect to see every series in Academic Works to increase as faculty become increasingly aware of the impact on the awareness of their work when it is included in the repository.

XIII. Open Educational Resources

(Prepared by Professor Stefka Tzanova, Coordinator of Open Educational Resources)

Open Educational Resources (OER) are any resources available at little or no cost that can be used for teaching, learning, or research, including but not limited to textbooks, course readings, syllabi, quizzes, and virtually any other material that can be used for educational purposes. Thanks to a \$4 million grant from the State of New York, CUNY Libraries at all campuses were able to continue converting high enrollment courses to ZTC (Zero Textbook Cost) courses through the replacement of proprietary textbooks with OERs. York College joined the OER initiative in the fall of 2017, starting modestly with eight courses. By the end of the spring 2019 semester, that number grew to 25 courses with a total of 49 sections. The Library proactively promotes and provides resources in support of the OER initiative via research guides online and workshops for faculty upon request.

XIV. Archives

(Prepared by Professor Scott Sheidlower, Head of Circulation & Reserve and Archives)

As mentioned in last year's Annual Report, the archival exhibit entitled *The Early History of York College: An Archival View, 1966-early 1970's*, closed in January, 2018 and was taken down. Remaining from that exhibit in the Library is the architectural model of the Academic Core building that is located outside the Library's administration office. Also from the exhibit and located outside the Library's main office is the original York College "First Convocation Charter" signed by faculty, administration, and students of that time. A facsimile copy is kept in the archives room. The act of collecting for the archives has continued with the archives receiving the following unique items:

- The original two signs from the 25th and the 30th (classes of 1979 and 1984 respectively) alumni reunions;
- Material related to the Athletic Department's two year probation;

The archives room is one of the few places where one can find a complete series of the York College Yearbook. We constantly receive requests from alumni for access to this series. The administration is working on getting a portrait of President Hampton to complete the Presidential Gallery's portraits. In the future, they plan to remove the portraits from the archives room and place them somewhere in the college. Also important to note, when the Black Music Archives was removed from the college's archives a signed copy of Duke Ellington's autobiography, Music is my Mistress, remained in the Special Collections.

XV. Major Challenges and Concerns

(Prepared by Professor Njoki Kinyatti)

In fall 2019, the Library Department will still have seven full-time faculty members and five adjuncts. The Library Department would like to request an additional full-time position to hire a Reference Librarian who will also serve as the liaison for York College High School for the Sciences. This line is a replacement position that was vacated through retirement in fall 2018. While enrollment at York College has spiked over the last decade (to over 8,000 students), the approval of five masters programs, and the attendant increase of library users, the number of Library faculty has actually decreased. This chronic shortage of Library faculty makes it very difficult to provide research consultations to graduate students, research services to undergraduate students and faculty, while also making it harder for Library faculty to engage in research. In order for the Library to meet its demands for providing research services to both undergraduate and graduate students, it is imperative that York College administration approves an additional full-time librarian position. It is also important to point out, the growing demand from students for resources and the shrinking of the Library budget continues to be problematic.

It is hoped that the Library will receive higher priority for additional faculty positions as York College continues to expand its current curriculum and create additional graduate programs. As such, the Library would like to be better positioned to provide research assistance to both graduate and undergraduate students and to purchase the necessary and appropriate resources to support newly created programs.

If this continual shortage of OTPS funds to purchase print resources is not addressed, the Library's print collection will become increasingly outdated creating a growing deficit that will be harder to address the longer the problem persists. If York College Library is to succeed in fulfilling its commitment of providing quality research services and resources to students and faculty, it is critical that it is allocated reasonable funds to continuously update its resources.

Funds for Lost Books

For more than 40 years, the Bursars Office has collected and continues to collect funds for lost books, but the Library does not receive these funds to replace these books. When students, faculty, or staff lose or damage a library book, they are blocked until they pay the replacement fee for the book. Regrettably, when the funds are collected by the Bursar's Office, the Library is not given the funds to replace these lost books. For years, York College patrons have been charged for lost books, but the books are never replaced. This is unfair to our patrons because even though they pay the fines for lost books, the books are not made available to them again. In addition, the Library continues to operate with an OTPS budget that continues to shrink; consequently, we must choose between replacing old books and purchasing new ones. One

would assume that due to budgetary constraints that the Library has experienced for the past several years, the funds for lost books would have been made available to replace these materials. It is critical to note that no Library should ever stop updating its resources; otherwise, they will face the risk of having an outdated and unusable collection.

In spite of the many challenges that we constantly experience, including personnel and budget deficiencies, the dynamic team of faculty and staff remains committed to supporting the York College mission of meeting the evolving research needs of faculty, staff, and the college community. We continue to explore ways to provide a supportive learning environment that is conducive for students to study, conduct research, collaborate, enhance their intellectual growth, and individual well-being. Despite the challenges, I am confident that library services will continue to improve, enrich and fulfil the learning and research needs of York College students.

Library Security and Public Safety Coverage

It is imperative to note the sporadic and irregular coverage for the Library by Public Safety. Even though Public Safety coverage for the Library has improved over the past two years, it remains a concern. First of all, the Library has one of the largest physical spaces on campus that includes both second and third floors. In addition, the Library is also one of the most heavily frequented spaces on campus where both by members of the York community and the wider public share access, and yet it is not assigned a permanent Public Safety Officer. During fall and spring semesters, we received sporadic coverage, especially during the intersessions when most of our students are not on campus. We request that a permanent Public Safety Officer be assigned to the department throughout the academic year. The officer will be stationed at the Library's main entrance during the operating hours, and she/he could also walk around and patrol the interior of the Library. This is an important security measure and one that should be seriously considered. We have had incidents in the past and, unfortunately, by the time Public Safety reported to the Library, they could not locate the perpetrator/s. During the past several years, there were many incidents on college/university campuses around the nation that were reported in the media, and I believe it is the right time for York College to seriously consider assigning a Public Safety Officer for the Library. The Library appreciates your support in keeping the space safe for our valued patrons. Thank you to Chief Massiah for installing panic buttons in the Library.

XVI. Library Faculty Scholarship & Creative Works, 2018-2019

Junli Diao (Assistant Professor)

Peer-reviewed journal articles

Diao, J. (2018). Evolution of western library catalogs: The rising expectation of users. *International Journal of Librarianship*, 3(1), 78-93.

Diao, J. (2019). In search of China's first library: Materials, housing, and arrangement. *Library & Information History*, 35(1), 21–39.

Newsletter article

Diao, J. (2019). Not just cataloging. *LibWire*, 13.

Other article

Diao, J. (2019). Wikipedia, socialpedia, and randompedia: How could I play by the rules when there aren't any? *Journal of New Librarianship*, 4: 149-155.

Grants and awards

Diao, J. (2019). PSC-CUNY. Cataloging and Wikipedia. \$3,120.

Diao, J. (2018). LACUNY Professional Development Committee. LACUNY PDC Travel Grant Award. \$600.

Presentations

Diao, J. (2018, December 21). *From a practitioner librarian to a practitioner researcher: My personal experience*. Presented at LACUNY Junior Faculty & Research Roundtable.

Diao, J. (2018). *Wikipedia 101: How to use it in a smart way*. Presented in collaboration with CETLE, York College, CUNY, Jamaica, NY.

Diao, J. (2018, May 16). *Incorporate Web pictures in information literacy class to motivate students learning: A class lead-in activity*. Presented at the METRO Reference and Instruction Meetup Library Lesson Lab, New York, NY.

Diao, J., Drobnicki, J., Kinyatti, N., Powers, M., Simpson, T., & Tzanova, S. (Co-presenters). (2019, February). *Welcome to the York College Library*. Presented at a York College Professor 101 session, York College, CUNY, Jamaica, NY.

Research guides

Diao, J. (2018). Wikipedia: To use or not to use? Retrieved from
<http://libguides.york.cuny.edu/Wikipedia>

Diao, J. (2019). LGBTQ materials at York College Library. Retrieved from
<http://libguides.york.cuny.edu/c.php?g=907930>

John A. Drobnicki (Professor)

Encyclopedia articles

Drobnicki, J. A. (2019). Electric guitar. In R. Welch & P. A. Lamphier (Eds.), *Technical innovation in American history: An encyclopedia of science and technology* (Vol. 2, pp. 270-271). Santa Barbara, CA: ABC-CLIO.

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Presentation

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Library exhibit

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Njoki-Wa-Kinyatti (Professor)

Newsletter article

Kinyatti, N. (2019). Greetings from the Chief Librarian. *LibWire*, 13.

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Meredith Powers (Instructor)

Book

Powers, M. & Costello, L. (2019). *Reaching diverse audiences with virtual reference & instruction: A practical guide for librarians*. Lanham, MD: Rowman & Littlefield.

Newsletter articles

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Book display

Powers, M. (2019). *Florals for spring: Selections from the collection of botanical arts* [Book display]. York College Library, Jamaica, NY.

Scott Sheidlower (Professor)

Peer-reviewed journal article

Brown, R., & **Sheidlower, S.** (2019). Claiming our space: A quantitative and qualitative picture of disabled librarians. *Library Trends*, 67(3), 471-486.

Newsletter article

Sheidlower, S. (2019). Tablet circulation policy. *LibWire*, 13.

Presentations

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Todd Simpson, (Assistant Professor)

Book chapter

Simpson, T. (2019). *Roots* reimagined. In B. Jack (Ed.), *Southern History on Screen: Race and Rights, 1976-2016*. Lexington, KY: University of Kentucky Press, 119-136.

Peer-reviewed journal article

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Newsletter article

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Book reviews

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Library exhibit

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Book displays

Simpson, T. (2018). *Selections from the collection of personal essays* [Book display]. York College Library, Jamaica, NY.

Simpson, T. (2019). *Read black: Selections from new acquisitions in honor of black history month* [Book display]. York College Library, Jamaica, NY.

Di Su (Professor)

Blog post

Su, D. (2018 December 4). (Information Literacy @ CUNY). The Power of PowerPoint. Retrieved from <https://infolit.common.gc.cuny.edu/2018/12/04/the-power-of-powerpoint/>

Research guides

Su, D. (2019). Library Assessment. Retrieved from <http://libguides.york.cuny.edu/libraryassessment>

Stefka Tzanova (Assistant Professor)

Encyclopedia articles

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Newsletter article

Tzanova, S. (2019). The changing role of academic librarians in the era of open science. *LibWire*, 13.

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Tzanova, S. (2018, September 6). [Review of the book *Complete Guide to Open Source Big Data Stacks* by M. Frampton]. *Computing Reviews*.

Presentation

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Tzanova, S. (2018, August). *Welcome to the York College Library*. Presented at Occupational Therapy New Students Orientation, York College, CUNY, Jamaica, NY.

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Tzanova, S. (2019). Astronomy. Retrieved from <http://libguides.york.cuny.edu/astronomy>

Tzanova, S. (2019). Environmental science. Retrieved from <http://libguides.york.cuny.edu/environmentsci>

XVII. Library Faculty Service to the Department, College, and University,

Junli Diao (Assistant Professor):

- Judge, York College Annual STEM Expo
- York College Campus Environmental and Facilities Committee
- York College Committee on Academic Policy and Standards
- Alternate, UFS Senator
- LACUNY Dalia Leonardo Scholarship Committee
- Member at Large, LACUNY Executive Council Committee on Committees
- CUNY Libraries' Cataloging Committee
- Co-Chair, LACUNY Cataloging Roundtable
- LACUNY Executive Committee

John A. Drobnicki (Professor):

- Library Personnel & Budget Committee
- Library Strategic Planning Committee
- Library Website Committee
- CUNY Libraries' Acquisitions Committee

Njoki-Wa-Kinyatti (Professor):

- Chair, Library Personnel & Budget Committee
- Library Strategic Planning Committee
- York College Personnel & Budget Committee
- York College Strategic Planning Committee
- York College Committee on Library and Technology
- Technology Fee Committee
- York College Council of Chairs
- CUNY Libraries' Council of Chief Librarians

Meredith Powers (Instructor):

- Co-editor, Library Newsletter
- Library Open Educational Resources Committee
- Library Website Committee
- Library Strategic Planning Committee
- Secretary, Committee on Library and Technology
- York College Academic Assessment Committee
- Common Reader Committee
- Faculty Advisor, Psychology Club
- Office of Library Services LSP Communications Committee
- CUNY SFX Committee
- CUNY STEM Initiative Discussion Group
- CUNY Electronic Resources Advisory Council (ERAC)

Scott Sheidlower (Associate Professor):

- Library Personnel & Budget Committee
- Middle States Committee-Standard-Standard VII
- Curriculum Committee
- York College Alliance for Gender and Sexual Equality (The Alliance)
- 503C3 Committee
- Shop Steward's Ad Hoc Committee
- Faculty Advisor for the Anime Club
- Chapter Chair-PSC-CUNY, York College Chapter
- LACUNY Disability Services Roundtable
- LACUNY Archival Roundtable
- CUNY Circulation Committee
- CUNY Primary Contact Committee
- Delegate-PSC

Todd Simpson (Assistant Professor):

- Library Personnel & Budget Committee
- Co-Editor, Library Newsletter
- Library Open Education Resources Committee
- Library Environment Signage Committee
- York College Plenary Senate

Di Su (Professor):

- Library Personnel & Budget Committee
- Chair, Library Strategic Planning Committee
- Library Website Committee
- Library Open Education Resources Committee
- York College Academic Assessment Committee
- Alternate, Curriculum Committee
- CUNY Libraries' Information Literacy Advisory Committee (LILAC)
- LACUNY Interlibrary Loan Roundtable

Stefka Tzanova (Assistant Professor):

- Chair, Library Open Education Resources Committee
- Secretary, York College Campus Environmental and Facilities Committee
- Judge, York College Annual STEM Expo
- Alternate, LACUNY Executive Committee
- LACUNY Scholarly Communications/Open Educational Resources Roundtable
- LACUNY Junior Faculty Research Roundtable

XIX. Library Goals and Objectives

Academic Year 2018-2019

Goals accomplished during the academic year (2018-2019):

- The Library purchased several e-book packages.
- The Library spent \$93,819 on circulating and reference books through the use of OTPS, matching funds, high school, and auxiliary funds.
- Library faculty taught 152 information literacy classes and collaborated with classroom faculty through the liaison program.
- Library faculty provided reference services and research consultations and responded to email reference questions.
- The Library received 80 computers to be used by the public.
- The Library successfully completed Middle States Assessment.
- The Library received 20 Surface Pro laptops and three scanners, and replaced four outdated printers with newer models.

Academic Year 2019-2020

The Library aims to continue to provide current and diverse resources to meet the scholarly and research needs of York's growing student body and faculty. Specific goals have been developed for 2019-2020 academic year, see below:

- Continue to emphasize collection development for current undergraduate and new graduate programs (i.e. Physician Assistant, Pharmaceutical Sciences, Social Work, Aviation Management, and Clinical Trials).
- Continue to improve access to various collections available through the Library.
- Continue to support learning and research by providing classes for groups and individual instruction for students and faculty.
- Library faculty will continue to offer reference and research consultation services to students and faculty while also responding to email reference questions.
- Continue to collaborate with classroom faculty through the liaison program and offer information literacy instruction, with the goal of supporting teaching and learning while making sure faculty and students are well informed of the many services and resources that are available.
- The Library will continue to collaborate with the Chief Information Officer (Mr. Claudio Lindow) to improve and increase use of technology and service delivery, including:
 - Introducing additional electronic devices such as e-readers for Reserve service and new laptops.

- The Library will continue to revitalize its circulating and reference collections and subscribe to print journals through the use of OTPS and high school funds.
- The Library will continue to subscribe to electronic resources through the use of technology fee funds.
- The Library is committed to provide extended hours during the final examination periods in December and May.

Teamwork allows the Library Department to reach the height of excellence and to perform the extraordinary. Likewise, good customer service is a key to success for our department and plays a major role in student retention. To faculty and staff, thank you for your commitment to excellence, dedication, and positive approach to satisfying student and faculty research needs. Your service and the consistently pleasant and positive attitude provided to our valued patrons is acknowledged and much appreciated. I wish you a restful summer.