

**MEMORANDUM**

**TO:** Principal Investigators

**FROM:** Dawn Hewitt  
Director  
Office of Research and Sponsored Programs

**DATE:** September 25, 2017

**SUBJECT:** Emergency Research Bridge Funds

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The Office of Research and Sponsored Programs has established an Emergency Research Bridge Fund (ERBF) for principal investigators in transition of their research funding. The goal of the fund is to support ongoing research projects to enable faculty researchers to continue their research activities and submit competitive grant applications. The fund will be administered by the Office of Research and Sponsored Programs (ORSP). Applications to the Emergency Research Bridge Fund can be submitted by faculty principal investigators with active research grants that expired or will expire within three months of the date of the application.

- a) Applications to the EBRF will be only for research supplies. No reassigned time, travel or summer salary support should be requested or will be provided.
- b) Request for funds cannot exceed \$5,000
- c) An itemized budget must be submitted along with a budget justification.
- d) The title of the current research project and a brief description must be submitted
- e) The date and timeline of the preparation of a competitive grant application
- f) The title, the name of agency and the amount requested should also be submitted.

For more information please contact the ORSP.

C: Marcia V. Keizs, President  
P. Meleties, Provost  
D. Chirico, Dean  
C. Gengler, Dean  
R. Thomas, Vice President  
I. Perez, Assistant Vice President  
Department Chairs

Office of Research and Sponsored Programs  
Emergency Research Bridge Fund  
Application

**Principal Investigator:** \_\_\_\_\_ **Rank:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **School:** \_\_\_\_\_

**A. Most Recent Grant**

**Date started:** \_\_\_\_\_ **Date Ending:** \_\_\_\_\_

**Title:** \_\_\_\_\_  
\_\_\_\_\_

**Funding Agency:** \_\_\_\_\_ **Awarded Amount:** \_\_\_\_\_

**B. Emergency Research Bridge Fund Request**

**Project Title:** \_\_\_\_\_  
\_\_\_\_\_

**Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**ERBF Amount Requested:** \_\_\_\_\_ (Please attached itemized budget and budget justification)

**Grant Proposal in progress (title):** \_\_\_\_\_  
\_\_\_\_\_

<b>Funding Agency:</b>	<b>Amount Requested:</b>	<b>Submission Date</b>
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**Proposal Abstract:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signatures:**

\_\_\_\_\_  
Principal Investigator

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date