



Gender Change Request Form

This completed form **MUST** be uploaded along with a valid **PHOTO ID** to the [Registrar's secure portal](#). Printed out forms **WILL NOT** be accepted in person or through email.

Instructions:

1. Fill out form clearly and completely.
2. Sign and date form.
3. Submit completed form to the Office of the Registrar through our [secure portal](#)

CUNYfirst ID: _____

Current Legal Name: _____
Last First MI

Please be aware, that changing your gender in CUNYfirst may cause a mismatch if you are a recipient of federal financial aid. You are advised to contact York College's Financial Aid Office to alert the office of the gender change. In addition, you are advised to contact Social Security Administration, to prevent any problems with data mismatches between that agency's records and the information on file with the Federal Department of Education, which administers federal student aid programs.

Male

Female

X

I understand that this gender change is for internal CUNY purposes and that CUNY is not responsible for notifying any other agencies of this change. I further understand that any inconsistencies between CUNY's record of my gender and the databases kept by other agencies may result in difficulties related to the processing and receipt of benefits caused by data mismatches. Finally, I understand that those agencies may require documentation to change gender in their records.

Student Signature

Date