

College Association Meeting Minutes
September 19, 2023, at 12noon-2pm
Location: President Conference Room

Attendance: (Chair)VP Williams, Dean Salnave, Claudio Lindow, Ryan Chan, Anaya Greene, Katherine Catinac Vaquero, Osayuwamen Iyase, Kenzai Sinclair, Alexis Greene, Tim Paglione, Farley Mawyer.

Absent: Valerie Kubanick, Savitrie Rampersaud

Guest: Sheila Beverly Skinner, Alejandro Lopez, Sandra Delacruz, Vivian Febus

- I. **Call to Order**
 - a. VP Williams called the meeting to order at 12:11pm.
- II. **Roll Call**
 - a. Dean Salnave conducted roll call.
 - i. Quorum was met.
- III. **Review and adoption of the agenda**
 - a. By unanimous consent the agenda was adopted.
- IV. **Review and adoption of the minutes for 5/5/23**
 - a. By unanimous consent the minutes of 5/5/23 were adopted.
- V. **Election of Officers**
 - a. VP Williams opened the floor for nominations of Chair.
 - i. Farley Mawyer nominated VP Williams.
 1. Dean Salnave 2nd the nomination.
 - a. Farley Mawyer moved to close nominations.
 - b. VP Williams opened the floor for nominations of Treasurer.
 - i. Dean Salnave nominated Claudio Lindow.
 1. Anaya Greene 2nd the nomination.
 - a. Farley Mawyer moved to close nominations.
 - c. VP Williams opened the floor for nominations of Secretary.
 - i. Anaya nominated Kenzai Sinclair.
 1. Katherine 2nd the nomination.
 - a. Farley Mawyer moved to close nominations.
 - d. VP opened the floor to vote noting that all position nominees are running unopposed.
 - i. The board moved to do one vote on the acclimation of the nominees: Chair- VP Karen Williams, Treasurer Claudio Lindow, and Secretary Kenzai Sinclair.
 1. By unanimous vote the election of officers for the FY 23-24 College Association Board were approved.
- VI. **College Association Process Review**
 - a. Conflict of Interest
 - i. This form must be reviewed and signed by all board members.

1. Links to the form will be shared for board members to download and then upload into our TEAMS account.
- b. Whistleblower
 - i. This must be reviewed by all board members.
 1. Link to the form will be shared for board members to review.
- c. Association bylaws
 - i. Vivian Febus noted that the bylaws were last update in 2015.
 - ii. Chair VP Williams noted that all members should read this document so that they can review the board members duties. If anyone has any conflicts or questions they should reach out to the Chair.
- d. PowerPoint presentation – College Association Process
 - i. Dean Salnave reviewed the presentation located in our TEAMS folder.
 1. Quick take away notes:
 - a. Reconvene Budget Committee
 - b. Reconvene Audit Committee
 - c. Reinstate Club Council
 2. Review of the upcoming College Association dates.
 - a. Change October 10th meeting as that day runs on a Monday schedule.

VII. Treasurers Report

- a. Sandra reviewed the FY 23-24 Student Fee Breakdown located in our TEAMS folder.
- b. Sandra reviewed and presented the initial budget for FY23-24 tying the estimated report to the enrollment figures, the document is in our TEAMS folder.
- c. Sandra reviewed the DRAFT Auditors report, document located in our TEAMS folder. Please read through the auditor's report which is a draft and soon the final version in color will be available.
 - i. Chair VP Williams asked that the final Auditors Report is placed on the next Association agenda.

VIII. Chairs Remarks

- a. Chair VP Williams noted we need to add to the agenda, that the board needs to vote to move \$13,700.00 found in a Scholarship Fund to the General Fund. This allocation was created years ago and is not allowed given that Association cannot give out scholarships.
 - i. Dean Salnave made the motion to refund the scholarship allocation for \$13,700.00 back to the General Fund.
 1. Farley Mawyer 2nd the motion.
 - ii. Chair VP Williams opened the floor for questions.
 1. There were no questions.
 - iii. Chair VP Williams opened the floor for voting.
 1. By unanimous consent the motion was approved.

IX. Old Business

- a. NSO Budget

- i. Dean Salnave reviewed the NSO budget, which totals \$100,982.00, located in the TEAMS folder.
 - ii. Chair VP Williams opened the floor for voting.
 - 1. By unanimous consent the NSO line-item budget for \$100,982.00 was approved.
 - b. Athletics Budget
 - i. Board reviewed the \$139,472 line-item budget for Athletics.
 - ii. Chair VP Williams opened the floor for questions.
 - iii. Claudio made a motion to approve the Athletics line-item budget with a contingency that first they provide more details on the line items.
 - 1. Tim Paglione 2nd the motion.
 - iv. Chair VP Williams moved to vote.
 - 1. By unanimous consent the Athletics line-item budget for \$139,472 was approved with the contingency that they provide more details first.
 - c. Black Male Initiative (BMI)
 - i. Dean Salnave presented the proposal for \$2035.00 for a bus rental to bring York College students to Queens College for the BMI conference.
 - 1. Sandra noted this can be taken from the Study Away Study Abroad allocation in the budget.
 - 2. Vivian Febus noted that the quote states Brooklyn College not Queens College which would change the overall cost. Most likely it would be cheaper since the distance is shorter from York to Queens than York to Brooklyn.
 - ii. Chair VP Williams amended the amount to 2k total.
 - 1. Anaya Greene made a motion to approve this proposal for \$2k and to be taken from the Study Away Study Abroad account.
 - iii. Chair VP Williams moved to vote.
 - 1. 7 YES, 2 NO
 - a. Motion to approve \$2k for the bus rental, with the funding coming from Study Away Study Abroad was approved.
- X. Open Forum/Announcements**
 - a. No announcements.
- XI. Adjournment**
 - a. Chair VP Williams adjourned the meeting at 2:04pm.

Alejandro Lopez

_ Respectfully submitted by Alejandro Lopez