

**Budget Summary  
College Association Proposal Form**

Summer \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_

Name of Organization: \_\_\_\_\_

\_\_\_\_\_  
Club President or Treasurer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mentor

\_\_\_\_\_  
Signature

The information above must be completed in full by the individuals specified. Incomplete information will result in delays. This form is official upon signature of all involved parties.

Event Title:

Event Date:

<b>Item #</b>	<b>Category</b>	<b>Amount</b>
1	Advertising and Promotion	\$
<i>Details:</i>		
2	Contractual Services	\$
<i>Details:</i>		
3	Equipment	\$
<i>Details:</i>		
4	Films and Film Rental	\$
<i>Details:</i>		
5	Honoraria, Performers, Bands, etc.	\$
<i>Details:</i>		

6	Printing, Postage, Stationery	\$
<i>Details:</i>		
7	Rentals	\$
<i>Details:</i>		
8	Repairs and Maintenance	\$
<i>Details:</i>		
9	Decorations	\$
<i>Details:</i>		
10	Personnel Services	\$
<i>Details:</i>		
11	Supplies	\$
<i>Details:</i>		
12	Travel Expenses	\$
<i>Details:</i>		
13	Refreshments	\$
<i>Details:</i>		
14	Miscellaneous/ Other	\$
<i>Details:</i>		
<b>Total All Categories</b>		<b>\$</b>